



STUTZ ARTISTS ASSOCIATION

2008 Stutz Artist
Studio Tour
VOLUNTEER APPLICATION

PLEASE NOTE: YOU MUST BE 18 TO VOLUNTEER!

Friday, April 25th – 5:30-11:00 pm

Saturday, April 26th – 12:00-5:00 pm

Stutz Business Center

10th & Capitol Ave., Downtown Indianapolis

**Volunteer for the 2008 Stutz Studio Tour/Open House and receive:
Free admission to the event, and a free Stutz t-shirt.**

Plus you'll get to enjoy the art and atmosphere of one of Indianapolis'
premier art events!

Please fill out and return complete application page to
The Stutz Artists Association at the address below.

Applications are due by Saturday, April 12th.

The Stutz Artists Association
212 West 10th Street, PO Box A500, Indianapolis, IN 46202



STUTZ ARTISTS ASSOCIATION

VOLUNTEER ACTIVITIES

Artist Studios/Information

This area is responsible for assisting both artists and patrons with building and studio information and questions. You may also be asked to “studio-sit” when an artist needs a short break. You will not be asked to sell for the artist. Must be able to sit and/or stand for a period of time.

Friday 5:30-8:30pm (filled), Friday 8:00-11:00pm, Saturday 12:00-3:00pm, Saturday 2:00-5:00pm

Set-up/Teardown

Set-Up volunteers will assist the Stutz staff and artists with setting up tables, signage, supplies, etc., prior to the opening of the event. Teardown volunteers will help to remove these items and assist in general clean up at the end of the event.

Friday 3:00-5:30pm, Saturday 4:30-6:30pm

Elevators

As an elevator volunteer, you will be asked to lift the gates, allowing patrons on and off. You must be able to lift overhead and stand for a period of time. You will NOT be operating the elevators.

Friday 5:30-8:30pm (filled), Friday 8:00-11:00pm, Saturday 12:00-3:00pm, Saturday 2:00-5:00pm

Ice

One or two volunteers are needed to assist artists as they pick up ice for their studios. These volunteers will help to track the ice supply and check to be sure that artists are receiving the correct amount.

Friday 2:00-5:00pm

Entertainment

Volunteers will assist entertainment acts with loading of equipment in and out. Must be able to lift up to 25 lbs.

Friday 5:00-8:00pm, Friday 8:00-11:00pm

Volunteer Check-in/Runners

These volunteers will assist the Volunteer Coordinator with checking in other volunteers, seeing that they receive their t-shirt, and serve as an information source to volunteers. You may also be asked to serve in another area should a volunteer be absent or need a break.

Friday 4:30-8:00pm, Friday 7:30-10:30pm, Saturday 12:00-3:00pm, Saturday 2:00-5:00pm



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Name: _____

Street: _____

City: _____ State: _____ Zip: _____

Phone: _____ Alternate Phone: _____

E-Mail: _____

I will attend the Orientation/Training on Wed. Apr. 16 @ 5:45pm

I will attend the Orientation/Training on Sat. Apr. 19 @10:00am

While it is not required that you attend one of the training meetings, it is strongly encouraged.
Note: You do not have to attend BOTH meetings. Choose one that best fits your schedule.

Please indicate your top activity choices, mark your preference (1,2 &3). We will make every effort to assign you in one of these areas, however it may become necessary to re-assign you based on our needs. You will be contacted before re-assignment.

	Area	Day(s)	Time
1			
2			
3			

Volunteering with a friend? Please give us his/her name. We will attempt to assign you together. However, please note that because of assignment needs, this may not be possible (We must receive an application from your friend as well).

Name: _____